

Belchford and Fulletby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Belchford and Fulletby Parish Council. This is the Annual Parish Council meeting. It will be held on **Thursday 18th May 2023** commencing at **7.30pm at Belchford Village Hall**.

The business to be dealt with at the meeting is listed in the agenda below. The official meeting will start at 7.45pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 7.30pm.

PUBLIC FORUM – Public Participation (maximum 15 minutes) – Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting

Mrs Karen Elliott, Clerk to the Council

Date: 11th May 2023

AGENDA for AGM

1. **Election of Officers and signing of Declaration of Acceptance of Office and DPI.**
 - a. **Chairman**
 - b. **Vice Chairman**
 - c. **Responsible Finance Officer**

AGENDA

1. **Apologies for absence and reasons given**
2. **Declaration of interests and requests for dispensations** - *To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act*
3. **Chairman's remarks**
4. **To confirm and sign the minutes of the meetings held on 16th March & 19th April 2023.**
5. **Vacancies for parish councillors (3) – to co-opt should candidates be available**
6. **To review/consider and update Standing Orders and Code of Conduct**
7. **To receive reports from the Clerk and Councillors on matters outstanding**
 - a. Annual Parish Meeting Saturday 20th May 2023 11am at Belchford Church
8. **To receive reports from District and County Councillors, and Police (if available)**
9. **To receive an update from the Village Green Committee**
10. **To review which potholes have been reported and to consider any other Highways Matters including flooding & drains.**

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11. **Blocked ditches and dykes off Ings Lane**
12. **Neighbourhood Development Plan – update/report**
13. **To consider correspondence received since the last Council meeting:**
 - a. Proposal for dog waste bins (6) from Belchford resident.
 - b. Replacement waste bin for Fulletby (fire damaged)
 - c. Tree planting and community Orchards – ELDC more trees or hedging plants?
 - d. Application to Belchford Public Purposes – Parents & Toddlers
14. **Insurance renewal (NB)**
15. **Tree Preservation Orders (KS)**
16. **Financial matters:**
 - a) *To receive an updated bank reconciliation form from RFO and*
 - b) *To consider and resolve payments since last meeting including*
 - c) *Internal Audit to Year End 31.03.2023.*
 - d) *Annual Governance and Accountability Return (AGAR)*
 - i) *To agree Year End Accounts to 31.03.2023 and*
 - ii) *To complete and approve Annual Governance Statement 2022/2023*
17. **Planning Matters:**
 - a. S/013/002313/21 – Refusal of planning permission Blue Bell Inn
 - b. S/013/00894/23 – Application at Red House, Main Road, Belchford
 - c. S/055/0176/23- FPP Given Corner Farm, Fulletby
 - d. S/055/00343/23 – FPP Given The Old Rectory Fulletby
18. **To consider items for the next Parish Newsletter**
19. **To agree venue and agenda items for the July 2023 meeting.**

Meeting Dates for 2023 – 20th July, 21st September and 16th November.