

Belchford and Fulletby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Belchford and Fulletby Parish Council. It will be held on **Tuesday 26th May 2026** commencing at **7.45pm at Belchford Village Hall. This is the Annual Parish Council Meeting.**

The business to be dealt with at the meeting is listed in the agenda below. The official meeting will start at 8.00pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 7.45pm.

PUBLIC FORUM – Public Participation (maximum 15 minutes) – Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting

Mrs Karen Elliott, Clerk to the Council

Date: Tuesday 19th May 2026

AGENDA for AGM

1. **Election of Officers and signing of Declaration of Acceptance of Office and DPI.**
 - a. Chairman
 - b. Vice Chairman
 - c. Responsible Finance Officer

AGENDA FOR MEETING

1. **Apologies for absence and reasons given**
2. **Declaration of interests and requests for dispensations** - *To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act*
3. **Chairman's remarks**
4. **To confirm and sign the minutes of the meeting held in March & April 2026**
5. **To receive reports from the Clerk and Councillors on matters outstanding**
 - a. Grass Triangles (IG)
 - b. Bus stop for school coaches (Clerk)
 - c. Bench on Viking Way(PT)
 - d. Defibs service contract & location of Belchford Defib(Clerk)
 - e. Fulletby noticeboard (IG)
6. **To receive reports from District and County Councillors (if available)**
7. **To receive an update from the Village Green Committee(James Hallam)**
8. **Insurance Renewal – Quotes (Clerk)**
9. **Highways Matters:**

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10. Review all Policies including new IT policy (Clerk to provide)
11. Community Woodland(JS,PT)
12. To consider correspondence received since the last Council meeting:
13. Financial matters:
 - a. *To receive an updated bank reconciliation form from RFO and*
 - b. *To consider and resolve payments since last meeting including village hall hire*
 - c. *AGAR 2025/2026*
 - i. *Annual Internal Audit report received and noted*
 - ii. *Annual Governance Statement to be approved*
 - iii. *Accounting Statements to be approved*
 - iv. *Certificate of exemption to be approved*
14. To agree venue and agenda items for the July 2026 meeting, plus items for the next newsletter.

Meeting Dates for 2026:

Thursday 16th July, 17th September & 19th November.