

# Belchford and Fulletby Parish Council

## NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Belchford and Fulletby Parish Council. It will be held on **Thursday 22<sup>nd</sup> January 2026** commencing at **7.30pm at Belchford Village Hall**.

The business to be dealt with at the meeting is listed in the agenda below. The official meeting will start at 7.45pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 7.30pm.

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**PUBLIC FORUM** – Public Participation (maximum 15 minutes) – Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting

Mrs Karen Elliott, Clerk to the Council

Date: Thursday 15<sup>th</sup> January 2026

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## AGENDA FOR MEETING

1. **Apologies for absence and reasons given**
2. **Declaration of interests and requests for dispensations** - *To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act*
3. **Chairman's remarks**
4. **To confirm and sign the minutes of the meeting held on 20<sup>th</sup> November 2025.**
5. **To co-opt one parish councillor.**
6. **To receive reports from the Clerk and Councillors on matters outstanding**
  - a. Maintenance of Grass Triangles, Fulletby (IG)
  - b. DMMO 11 & 42
  - c. Defibrillators – new pads required in both devices.
  - d. Litter Picking Groups (KH)
  - e. Street Safety (pavements & lighting)
  - f. Duke of Edinburgh Award volunteering
  - g. LCC Seat/bench for Viking Way
7. **Belchford Public Purposes Charity Fund request**
8. **To adopt IT Policy** (see attached): to be digitally & data compliant.
9. **To receive reports from District and County Councillors (if available)**
10. **To receive an update from the Village Green Committee**
11. **Maintenance of Village Signs & Furniture (JN)**

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- a. Joinery work
- b. Village Sign Plant Boxes

## 12. Community Woodland

- a. Pond Payment, Welton Aggregates £1,800

## 13. Water Tower proposal (JS)

## 14. Planning Matters:

- a. 03547/25/RVC Approved 24/12/25

## 15. Highways Matters:

## 16. To consider correspondence received since the last Council meeting:

## 17. Terms of Reference for Staff Committee & Staff appraisal (9/2/26)

## 18. To discuss and set Budget and Precept for 2026/2027 (see attached documents)

## 19. Financial matters:

- a. *To receive an updated bank reconciliation form from RFO and*
- b. *To consider and resolve payments since last meeting including cheques for Safelincs Defib service, HMRC, Clerks Salary, village hall hire, LALC subs & ATS, Welton Aggregates pond clay.*

## 20. To agree venue and agenda items for the March 2026 meeting, plus items for the next newsletter.

### Meeting Dates for 2026:

Thursday 19<sup>th</sup> March, 21<sup>st</sup> May, 16<sup>th</sup> July, 17<sup>th</sup> September & 19<sup>th</sup> November.