

Belchford and Fulletby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Belchford and Fulletby Parish Council. It will be held on **Thursday 20th November 2025** commencing at **7.30pm at Belchford Village Hall**.

The business to be dealt with at the meeting is listed in the agenda below. The official meeting will start at 7.45pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 7.30pm.

PUBLIC FORUM – Public Participation (maximum 15 minutes) – Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting

Mrs Karen Elliott, Clerk to the Council

Date: Thursday 13th November 2025

AGENDA FOR MEETING

- 1. Apologies for absence and reasons given**
- 2. Declaration of interests and requests for dispensations** - *To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act*
- 3. Chairman's remarks**
- 4. To confirm and sign the minutes of the meeting held on 18th September 2025.**
- 5. To receive reports from the Clerk and Councillors on matters outstanding**
 - a. Maintenance of Grass Triangles, Fulletby (IG)
 - b. NDP update (IG, JN)
 - c. Bike Racks (Fulletby) – permission granted by LCC, racks to be installed end November.
 - d. Gov.uk email addresses (Note: email addresses need to be owned by the parish council to protect councillors as individuals)
 - e. Free Tree pack – collection of & planting
 - f. Meeting dates for 2026 (see below)
 - g. DMMO 11 & 42
 - h. Defibrillator "Guardians"
- 6. Grant Funding Applications**
- 7. Belchford Public Purposes Charity Fund**
- 8. To adopt IT Policy** (see attached): to be digitally & data compliant.
- 9. To receive reports from District and County Councillors (if available)**
- 10. To give permission to add councillor email/contact details to the LALC portal**

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11. To receive an update from the Village Green Committee
12. Maintenance of Village Signs & Furniture (JN) – joinery work
13. Water Tower proposal (JS)
14. Planning Matters:
 - a. **03547/25/RVC** To vary condition previously imposed on planning S/013/02283/21 Plot adjacent South Oak Cottage, Dams Lane, Belchford.
 - b. **LALC Planning training** – can be offered in person in the spring, hopefully based at our village hall and open to other local councils too.
15. Highways Matters:
16. To consider correspondence received since the last Council meeting:
17. Financial matters:
 - a. *Grant funding received £164 for planters, District Councillors Community Grant*
 - b. *To receive an updated bank reconciliation form from RFO and*
 - c. *To consider and resolve payments since last meeting including Planters repairs E Goodall £129.50, N Sorenti NDP Expenses £245.03*
18. To agree venue and agenda items for the January 2026 meeting, plus items for the next newsletter.

Meeting Dates for 2026:

Thursday 22nd January, 19th March, 21st May, 16th July, 17th September & 19th November.