

Belchford and Fulletby Parish Council

Notes from Meeting 10th January# 2019

(These notes are a record of the meeting and are not accepted as formal minutes until duly signed on behalf of the Parish Council)

Chair: J Smith (JS)

Present: Councillors: M Brown (MB), N Brigginsshaw (NB), J Newby (JN), A Read (AR), D Hodgson (DH), J Smith (JS), P Hughes (PH), P Morris (PM) . Also present one member of the public.

Absent: Councillors: none.

Public Forum: The meeting discussed an unknown vehicle driving around the village suspiciously, the Police have been informed. Appropriate Police contact information is to be included in the next newsletter. It is also noted that Dams Lane road surface continues to be of concern as it is falling in to the beck. There are also two damaged road signs. [PM arrived at 7.42pm and JN at 7.50pm]

1. **Apologies for absence and reasons given** – Apologies received from JN & PM for late arrival and from IG and PT for non-attendance. It was RESOLVED to accept the reasons given.
2. **Declaration of interests and requests for dispensations** - *To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act.* There were none.
3. **Chairman's remarks** – JS welcomed everyone to the meeting.
4. **To confirm and sign the minutes of the meeting held on 8th November 2018** – it was proposed, seconded and RESOLVED unanimously that the official minutes of the last meeting having been previously circulated were approved as a true and accurate record of the minutes, Chairman signed and dated.
5. **To receive reports from the Clerk and Councillors on matters outstanding:** the clerk noted that the new bin has been ordered but the invoice has not yet been received, this will be forwarded to the RFO when received.
6. **To receive reports from District and County Councillors, and Police (if available)** – none were present.
7. **To review potholes** – some action has taken place however it is noted that we have been nearly one year without the 50mph reactive sign at the Kennels Cross Roads. Potholes require reporting to LCC on Lowfield Lane and Glebe Hill. A blocked drain in Chapel Lane which has been reported needs reporting again, the Tractors Turning Sign is underwater and the grit bin on Belchford Hill is missing. A site visit was suggested.
8. **To consider any Highways Matters** – are as above and the clerk was requested to include the overflowing drains in Church Lane.
9. **To discuss Community Woodland initial report** – our proposal has received a positive response from the Chief Executive and a 99 year lease with a peppercorn rent was suggested. The area will be planted with native woodland species and the Parish Council will bear the cost of the insurance for the 5 ½ acre plot. The details of the proposed agreement were discussed which include no buildings to be erected and no sublets. A lease agreement will be set up and legal costs will be shared. This proposal will be agreed formally at the February Lincolnshire Wildlife Trust meeting and a plan will be made for planting through the autumn & winter 2019/2020 which will include reinstatement of the old parish boundary hedge. Access and footpaths are to be agreed. It may be possible to agree a permissive footpath with a neighbouring landowner. A map will be produced and a report at the March meeting.
10. **To consider correspondence received since the last Council meeting -**

Date	Correspondence	Action
	Application for funding for East Lindsey CAB	It was proposed, seconded and RESOLVED to make a £50 donation.

11. **Financial matters:** to authorise the signing of cheques and to note the income for this period.
 - a) To receive an updated bank reconciliation form RFO – received and attached – Appendix 1 below. It is noted that there is £7,515.50 in the account.
 - b) Payment of accounts – members were advised of the list of payments and it was then proposed, seconded and RESOLVED that payments to the sum of £3,359.99 including VAT have been made for this period and income was noted for this period of £3,035.00. Additional payments are to be paid to the East Lindsey CAB and to JN for village sign renovation.

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- c) To set a budget for 2019/2020 – the meeting discussed and RESOLVED to keep the budget the same. It is noted that there may be extra expenditure for legal fees, purchase of trees and grass cutting.
- d) To set a precept for 2019/2020 – the meeting discussed and RESOLVED to keep the precept the same at £2940.00

12. Planning Matters – There are none.

13. To consider renovation of village signs – JN will carry out this work and the costs of paint will be reimbursed at approximately £100.

14. To consider permission for 20' storage container on recreation area – the parish council approve of this proposal. PT will be advised of this decision as he is on the recreation area committee.

15. To consider items for the Parish Newsletter

- Meeting report
- Suspicious vehicle information and contact numbers for Police
- Please pick up your dog poo reminder
- Precept remaining the same for the 3rd year
- Village green update
- Stitch in time report from Mrs V Briggishaw
- Community project ideas request

16. To agree agenda items for the 14th March 2019 meeting

- Litter Pick/Village Clean up – to set a date
- Community Woodland initial report
- Highways matters

There being no further business the Meeting closed at 8.38 pm

[Appendix 1: see below](#)

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FINANCE UPDATE	
Prepared by Nigel Brigginsshaw, RFO Dated 10 January 2019	
Balance per bank statement as at 01 January 2019	
HSBC Current account	£ 7,515.50
Less: any un-presented cheques at 10 January 2019	
Net bank balance as at 10 January 2019	£ 7,515.50
<i>The net balance reconciles to the Cash Book (receipts and payments account) for the year to date, as follows</i>	
CASH BOOK	
Opening Balance 01 Apr 18	£ 7,840.49
Add: Receipts in the year to 10 January 2019	£ 3,035.00
Less: Payments in the year to 10 January 2019	£ 3,359.99
Closing balance per cash book [receipts and payments book] as at 10 January 2019	£ 7,515.50

PAYMENTS IN

Precept 2018-2019 16th April 2018	£2,940
Green Verges Cash in 25th May 2018	£55.00
Refund from Land Registry	£40.00
TOTAL	£3,035

PAYMENTS OUT

219 Land Registry	£80.00
220 BVH	£10.00
221 Woodhall Printers	£20.40
222 BVG Committee	£1,700
223 Community Lincs Insurance	£357.18
224 HMRC	£49.60
225 TP Jones & Co	£50.40
226 C M Reeve Electrical (Fulletby de-fib install)	£233.00
227 Salary	£199.00
228 BVH July and September	£20
229 Salary and Expenses	£243.79
230 BVH Metafit	£30.00
231 HMRC	£58.60
232 Clerks Salary	£249.42
233 HMRC	£58.60
Total	£3,359.99

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