

Belchford and Fulletby Parish Council

NOTICE OF MEETING

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Belchford and Fulletby Parish Council. It will be held on **Thursday 19th May 2022** commencing at **7.30pm at Belchford Village Hall**.

The business to be dealt with at the meeting is listed in the agenda below. The official meeting will start at 7.45pm or at the conclusion of the public forum whichever is sooner. All councillors should be present by 7.30pm.

PUBLIC FORUM – Public Participation (maximum 15 minutes) – Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting

Mrs Karen Elliott, Clerk to the Council

Date: 16th May 2022

AGENDA for AGM

1. **Election of Officers and signing of Declaration of Acceptance of Office and DPI.**
 - a. **Chairman**
 - b. **Vice Chairman**
 - c. **Responsible Finance Officer**

AGENDA

1. **Apologies for absence and reasons given**
2. **Declaration of interests and requests for dispensations** - *To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s), as per written requests received by the proper officer, to councillors under section 22 of the Act*
3. **Chairman's remarks**
4. **To confirm and sign the minutes of the meeting held remotely on 17th March 2022.**
5. **To receive reports from the Clerk and Councillors on matters outstanding**
 - a. To consider
6. **To receive reports from District and County Councillors, and Police (if available)**
7. **To receive an update from the Village Green Committee**
8. **To discuss/decide on visitor car parking opportunity at the village green site.**
9. **To review which potholes have been reported and to consider any other Highways Matters including flooding & drains.**
10. **Footpaths**
11. **Neighbourhood Development Plan – update/report**

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12. Jubilee

13. Speeding

14. Provision of Car Park for visitors

15. Open Morning/Afternoon at Community Woodland.

16. To consider correspondence received since the last Council meeting:

17. Insurance renewal (NB)

18. Financial matters:

- a) *To consider using BACS payments*
- b) *LALC Annual Subscription £142.74*
- c) *To receive an updated bank reconciliation form from RFO and report on Year End Accounts*
- d) *To consider and resolve payments since last meeting including clerks salary*
- e) *Internal Audit to Year End 31.03.2022.*
- f) *Annual Governance and Accountability Return (AGAR)*
 - i) *To agree Year End Accounts to 31.03.2022 and*
 - ii) *To complete and approve Annual Governance Statement 2021/2022.*

19. Planning Matters:

- a. S/013/00345/22 – FPP Given; The Shieling, Ings Lane.
- b. S/013/00198/22 – FPP Given: Land off Ings Lane.
- c. S/013/00286/22 – FPP Given: Holly House, Main Road.

20. To consider items for the next Parish Newsletter

21. To agree venue and agenda items for the July 2022 meeting.

Meeting Dates for 2022 – 21st July, 22nd September and 17th November.